

Goddard Space Flight Center
Greenbelt, MD 20771



Reply to Attn of: 210.H

TO ALL INTERESTED PARTIES

Subject: Request for Proposal (RFP) for Section 504 of the Rehabilitation Act of 1973
Compliance Review Support.

The National Aeronautics and Space Administration (NASA) Headquarters (HQ) is requesting offers under RFP NNH14496619R for the services described in the attached Statement of Work in support of the Office of Diversity and Equal Opportunity (ODEO). NASA intends to acquire these services by competing this requirement as a 100% small business set aside. The NAICS Code is 541618 with a small business criteria of \$7.0 million.

A Firm Fixed Price Contract is contemplated. The Government intends to acquire these services using FAR Part 12, Acquisition of Commercial Items.

The RFP includes provision 52.212-1 INSTRUCTIONS TO OFFERORS-COMMERCIAL ITEMS, which states that the Government intends to evaluate proposals and award a contract without discussions with Offerors. However, the Government reserves the right to conduct discussions, if the Contracting Officer determines them to be necessary.

The RFP does not commit NASA to pay any proposal preparation costs, nor does it obligate NASA to procure or contract for these services. This request shall not be construed as authorization to proceed with, or be paid for charges incurred by performing any of the work called for in this solicitation.

Your proposal must be signed by an official authorized to bind the company and must contain a statement that the proposal is firm for 60 days from the date of initial submission.

Your proposal is due not later than the date and time specified in Block 8 on the form SF1449. Please refer to the RFP for the offer marking and delivery instructions.

All information related to this procurement will be made available on the World Wide Web at <http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?=-D&pin=152329>.

As of the release date of this RFP, all communications with industry regarding this RFP must be addressed to the Government Contract Specialist, in accordance with Section 4.10 COMMUNICATIONS REGARDING THIS SOLICITATION. No telephone inquiries will be accepted.

Thank you for your interest and NASA looks forward to receiving your proposal in response to this RFP.

Alpana Jenne
Contract Specialist

Attachments:

(Cover page)

Attachment A - SOW

Attachment B –Loaded Labor Rate Matrix

Attachment C –IT Security Applicable Documents List

Attachment D-Organizational Conflict of Interest Plan(OCI)

Attachment E-IT Security and Management Plan

Enclosures:

Enclosure 1-Past Performance Questionnaire

Enclosure 2-Price Proposal Matrix

Enclosure 3- Representative Task Orders (RTO)